



POSITION OVERVIEWS

ASSISTANT DIRECTOR

Primary function: Assist Camp Director with the coaching and management of the summer staff

- Serve as Alternate Director in the absence of Camp Director
- Assist the Camp Director in creating and implementing a strong Staff Training program.
- Assist the Head Counselor with camper behavioral issues and staff matters.
- At least 21 years old
- Serve as lead coordinator for Counselor in Training (CIT) Program
- Previous experience in staff supervision & training
- Current First Aid & CPR for the Professional Rescuer

SUMMER CAMP PROGRAM COORDINATOR

Primary function: create and implement the daily evening program and other special programs

- Serve as Alternate Director as requested
- Coordinate with Coordinators to oversee creative, fresh lesson plans for each session
- Establish plan/deadlines for special program descriptions and materials, and hold the team accountable
- Disseminate information about weekly programming to staff in a timely fashion
- Oversee weekly activity sign-up process
- Desire and ability to encourage creativity and enthusiasm with staff and campers
- At least 21 years old
- Build a program repository of programs old and new that are easy to use/implement
- Previous experience in staff supervision & training
- Current First Aid & CPR for the Professional Rescuer

HEAD COUNSELOR

Primary function: serve as immediate supervisor of cabin counselors

- Serve as an Alternate Director when necessary
- Oversee and monitor cabin cleaning with campers/staff
- At least 21 years old
- Serve as co-coordinator for Counselor in Training (CIT) Program
- Previous experience in staff supervision & training
- Aid and coach the Cabin Counselors in behavior management, and offer constant training and reinforcement/techniques for counselors at staff meetings.
- Current First Aid & CPR for the Professional Rescuer
- Must be willing to act as Cabin Counselor when/if necessary

WATERFRONT DIRECTOR

Primary function: Oversee all waterfront areas, plan & implement activities within the Waterfront program area and supervise Lifeguards; collectively responsible for planning special events at waterfront

- At least 21 years old
- Significant experience in all aspects of waterfront management
- Passion for aquatic activities and a desire to create new, exciting programming
- Oversee the maintenance of waterfront equipment and facilities
- Previous experience in staff supervision
- Must be certified in Am. Red Cross Lifeguard Training, First Aid & CPR, Fundamentals of Canoeing and Waterfront safety or equivalent
- Must be willing to act as Cabin Counselor when/if necessary
- Assist with other programming as necessary

WILDERNESS COORDINATOR

Primary function: plan & implement activities within the Wilderness program area and supervise cabin staff assigned to activity area; collectively responsible for planning special events

- At least 21 years old
- Significant experience in camping, nature, science, outdoor skills, challenge/ropes course.
- Passion for the Outdoors/Wilderness, and a desire to create new, exciting programming
- Oversee all outdoor areas, Lower Camp Pavilion, trails, ropes course, and campsites
- Previous experience in staff supervision
- Must be certified to oversee the Ropes Course and Archery Range
- Must be willing to act as Cabin Counselor when/if necessary
- Assist with other programming as necessary

PERFORMING ARTS COORDINATOR

Primary function: plan & implement activities within the Performing Arts Program area and supervise cabin staff assigned to the activity area; collectively responsible for planning special events

- At least 18 years old
- Significant experience in a specific area of Performing Arts: Music, Dance, or Theatre
- Ability to play a musical instrument and lead songs
- Oversee all areas of the performance spaces, and inventory
- Oversee performing arts evening program
- Previous experience in staff supervision
- Must be willing to act as Cabin Counselors when necessary
- Assist with other programming as necessary

ARTS & CRAFTS COORDINATOR

Primary function: plan & implement activities within the Arts and Crafts program area and supervise cabin staff assigned to activity area; collectively responsible for planning special events

- At least 18 years old

- Significant experience in Visual Arts Including painting, modeling, and other crafts
- Ability to identify staff strengths and design new activities to use talents
- Oversee Arts Building, supplies, and inventory
- Previous experience in staff supervision
- Must be willing to act as Cabin Counselor when necessary
- Assist with other programming as necessary

SPORTS COORDINATOR

Primary function: plan & implement activities within the Sports program area and supervise cabin staff assigned to activity area; collectively responsible for planning special events

- At least 18 years old
- Significant experience in Sports Including basketball, volleyball, soccer, lacrosse, group games, etc.
- Oversee all areas used for Sports activities, and sports equipment, inventory
- Previous experience in staff supervision
- Must be willing to act as Cabin Counselor when necessary
- Assist with other programming as necessary

MEDIA INTERN

Primary function: To take photo and video of campers throughout the camp sessions and create a media package at the end of each session

- At least 18 years old
- Work with Camp Director to create social media posts throughout the summer
- Catalog and archive all media by week/session/ and season
- May/Will have same responsibilities and expectations as a cabin counselor
- Knowledge of Photo and Video editing software required

CAMP COUNSELORS

Primary function: Supervise campers living in cabins and teach activities in assigned program areas – Musical Skills Welcome. Camp Counselors are the most important members of the Camp Washington team, being engaged with our campers on a personal level, always developing strong and healthy relationships with them

- At least 18 years old
- Previous experience working with children & teens desirable
- Willing to provide and receive open, honest feedback with supervisors and co-workers.
- (Certified Lifeguards are especially welcome to apply)